**INFORMATION STANDARDS**

**ASSURANCE PROCESS**

**INFORMATION STANDARD**

**FINAL PROPOSAL**

**FOR NEW OR CHANGED (INCLUDING RETIRED) INFORMATION STANDARD**

***[TITLE]***

***[DATE]***

**INFORMATION STANDARD FINAL PROPOSAL**

**FOR NEW OR CHANGED (INCLUDING RETIRED) INFORMATION STANDARD**

**Assistance in completing this document can be found in the**

**GUIDANCE ON COMPLETING THE “INFORMATION STANDARD**

**FINAL PROPOSAL NOTIFICATION” SUBMISSION TEMPLATE**

**Revision History**

**Date of this revision**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Version no.** | **Revision date** | **Summary of Changes** | **Changes marked** |
| 0.1 | 12/11/2012 | Document Created  |  |

**SUBMITTED BY:**

|  |
| --- |
| *Document completed by: Rebecca Wells* |
| *Role & organisation: Lead Specialist, Data Standards, NHS Wales Informatics Service*  |
| *Phone: 02920 502539* |
| *Email:* *Rebecca.wells@wales.nhs.uk* |

**FEEDBACK TO BE PROVIDED TO:**

WISB’s decision will normally be communicated within 3 working days after the meeting. Informal feedback may be available, on request, within 2 weeks. A formal Outcome will be ratified at the next WISB meeting and sent to Sponsors and Developers. If the feedback is to be directed to another nominee from that given above, please provide the name and contact details below.

|  |
| --- |
| *Name: Rebecca Wells* |
| *Email:* *Rebecca.wells@wales.nhs.uk* |
|  |

**SUBMISSION PURPOSE**

**Proposal submitted for: Information / Draft Proposal / Formal Approval**

**If this Proposal submission is not for formal approval then please state the specific aspects on which you would like more detailed comments.**

|  |
| --- |
| **Specific Areas for WISB to comment on when not submitting for formal approval at the Proposal stage** |

**SECTION 1: BASIC INFORMATION STANDARD DESCRIPTORS**

|  |
| --- |
| 1. **Information Standards Reference Number**
 |

ISRN 2012 / 017

|  |
| --- |
| 1. **Name of Information Standard**
 |

Elective Admission List (EAL) Data Set

|  |
| --- |
| 1. **Type of change**
 |

Retirement of Existing Standard

|  |
| --- |
| 1. **Sponsor**
 |

Kevin Flynn, Director of Delivery and Deputy Chief Executive of NHS Wales

|  |
| --- |
| 1. **Developer**
 |

Rebecca Wells, Information Standards, NHS Wales Informatics Service

|  |
| --- |
| 1. **Implementation Date**
 |

Immediate

**SECTION 2: BUSINESS JUSTIFICATION**

|  |
| --- |
| 1. **Purpose**
 |

The Elective Admission List Data Set (EAL ds) is a patient level data set providing an end of period census on all patients who have been added to or removed from an elective admission waiting list during a period and who were waiting to be admitted to hospital for their operation or treatment.

This data set was introduced as a mandatory flow across NHS Wales from 1st April 1999, through WHC (98) 60, with NHS Trusts required to submit the data on a monthly basis to their local Health Authority.

WHC (98) 60 aimed to standardise the contract data sets relating to outpatients and elective waiting lists that were already flowing between NHS Trusts and Commissioners within Wales at the time.

With the dissolution of Health Authorities from 1st April 2003 and the inception of Local Health Boards (LHBs) as statutory bodies, it was necessary to re-issue guidance to re-direct the data flow to ensure business continuity. Therefore, WHC (2003) 48 mandated LHBs / Trusts to send EAL data to the local office of the Business Services Centre (BSC). The BSC was required to process these data on behalf of the LHBs for management and other purposes.

The function performed by the BSC was taken on by the NHS Wales Informatics Service (NWIS) when the IM&T function of the BSC merged into NWIS in April 2010.

The measurement of waiting times shifted to the utilisation of Referral to Treatment Times (RTT) in the mid-2000s, with active monitoring of RTT waiting times commencing in 2007. This shift in focus to RTT negated the requirement for the EAL.

|  |
| --- |
| 1. **Scope**
 |

|  |
| --- |
| 1. **Funding**
 |

|  |
| --- |
| 1. **Support**
 |

**SECTION 3: Health Information Strategic and Operational Fit**

|  |
| --- |
| 1. **Strategic National Fit**
 |

|  |
| --- |
| 1. **Known standards in use nationally and internationally**
 |
|  |  |

**SECTION 4: THE PROPOSAL**

|  |
| --- |
| 1. **Proposed Solution**
 |

|  |
| --- |
| 1. **Testing / Pilot**
 |

|  |
| --- |
| 1. **Information Governance**
 |

|  |
| --- |
| 1. **Commercial Considerations**
 |

|  |
| --- |
| 1. **Fitness for Purpose**
 |

**SECTION 5: IMPACT ASSESSMENT**

|  |
| --- |
| 1. **Impact Assessment**
 |

**SECTION 6: IMPLEMENTATION PLAN**

|  |
| --- |
| 1. **Implementation plan**
 |

|  |
| --- |
| 1. **Official Documentation**
 |

**SECTION 7: MAINTENANCE AND REVIEW**

|  |
| --- |
| 1. **Maintenance Process**
 |

|  |
| --- |
| 1. **Planned review dates**
 |